



Union High School District

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

**THURSDAY, JUNE 18, 2009
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net, and/or at the district office. Please contact the [Office of the District Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the District Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, JUNE 18, 2009
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 - 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 5:45 PM
- 2. **CLOSED SESSION** **5:46 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. To Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

3. REGULAR MEETING / OPEN SESSION 6:30 PM

- 4. PLEDGE OF ALLEGIANCE
- 5. CLOSED SESSION REPORT(S)
 - A. REPORT OUT OF CLOSED SESSION
 - B. APPROVAL OF TERMINATION OF EMPLOYEE NUMBER 30929
On May 22, 2009 Employee Number 30929 received a *Notice of Intention to Recommend Dismissal From Employment* and the dismissal charges. The employee has requested that the Board of Trustees consider this matter in open session, as shown in the attached supplement.
Motion by _____, second by _____, to approve / not approve the Dismissal of Employee #30929.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JUNE 4, 2009.
Motion by _____, second by _____, to approve the Minutes of the Regular Board Meeting of June 4, 2009, as shown in the attached supplements.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. SCHOOL REPORTS AND UPDATES (STUDENTS ADJOURN FOR THE SUMMER; NO REPORTS PRESENTED)
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATESKEN NOAH
- 10. INTRODUCTION OF NEW ADMINISTRATORS.....KEN NOAH

CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplements.

B. APPROVAL /RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Keenan & Associates to provide employee benefits consulting and brokerage services, during the period July 1, 2009 through September 30, 2010, and shall automatically renew for one year periods unless either party gives sixty day written notice of non-renewal, at a commission rate of twelve and one-half percent (12.5 %) to be taken from the carrier for the placement of benefits products.
2. Prudential Insurance Company of America to provide classified and management long-term disability coverage, beginning on July 1, 2009 and continuing until terminated by thirty day written notice from the District, with no changes in the current rates or terms.

C. ADOPTION OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Adopt the attached Declaration of Need for Fully Qualified Educators, as per 1994 California Commission on Teacher Credentialing (CCTC) requirement, in order to hire teachers on emergency credentials, as shown in the attached supplement.

D. APPROVAL OF ENGLISH LANGUAGE AUTHORIZATION STIPEND FOR CERTIFICATED STAFF

Approve prorated stipend for English Language Authorization certificated staff, as per the San Dieguito Faculty Association Contract Agreement, as shown in the attached supplement.

E. DIRECTOR OF TECHNOLOGY, CHANGE OF TITLE / WORK YEAR

Approve the changed title/work year of the Director of Technology, as shown in the attached supplement.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:

1. Walroux Enterprises to provide grant writing, research, and reporting services, during the period July 1, 2009 through June 30, 2010, for an amount not to exceed \$66,000.00 plus mandatory conference travel expenses, to be expended from General Fund/Restricted 06-00.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No Contracts Submitted

B. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreement:

1. Carlsbad Unified School District to share the cost of leasing the site for the Adult Transition Program shared by CUSD and SDUHSD, during the period July 1, 2008 through June 30, 2009, in the amount of \$34,000.00, to be expended from the General Fund/Restricted 06-00.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Island Roots Protective Services to provide graduation week security services at Torrey Pines High School, San Dieguito Academy, La Costa Canyon High School, and Canyon Crest Academy, during the period of June 5, 2009 through June 12, 2009, at the rate of \$40.00 per hour for a total amount of \$6,240.00, to be expended from the General Fund 03-00.
2. Gas Equipment Systems, Inc. to provide scheduled maintenance, service, and inspection of the Transportation Department's CNG fueling facility, during the period July 1, 2009 through June 30, 2010, for an amount not to exceed \$17,025.48, to be expended from the General Fund/Restricted 06-00.
3. Roesling Nakamura Terada Architects, Inc. to provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned, during the period July 1, 2009 through June 30, 2010, for an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. DBA: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., Sun Diego Charter Co., and Grand Pacific Charter extending the Extra Curricular Transportation services contract B2009-03, for trips to be scheduled during the period July 1, 2009 through June 30, 2010, with a 3% increase in rates as stipulated in the contract, to be expended from the program fund requesting the transportation.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Roejack Roofing, Inc. for the Replace Roofing at Torrey Pines High School Locker Room Building project B2009-28, for an amount not to exceed \$92,800.00, to be expended from the Deferred Maintenance Fund 14-00.
2. Blair Rasmussen Construction, Inc. for the Front Entry Site Improvements at Earl Warren Middle School project B2009-27, for an amount not to exceed \$109,000.00, to be expended from the General Fund/Restricted 06-00 (IDEA) and the Capital Facilities Fund 25-19.

3. Ted Company for the Relocate Eight Portable Classrooms at San Dieguito Academy project B2009-25, for an amount not to exceed \$94,000.00, to be expended from the Capital Facilities Fund 25-19.

D. REJECTION OF BIDS AND AUTHORIZATION TO RE-BID

Reject all bids received for the Miscellaneous Site Improvements at Torrey Pines High School and Canyon Crest Academy project B2009-26 due to the high dollar amount of the bids received and authorize the administration to revise the scope of work and re-bid the project.

E. ACCEPTANCE OF RECOMMENDATION

Accept the recommendation of District Staff to select Siemens Building Technologies, Inc. for district wide Energy Conservation and Environmental Services, and authorize the Superintendent or designee to begin negotiations for a contract, to be approved, if acceptable, by the Board of Trustees at a later date.

F. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the San Joaquin County Office of Education for the purchase and installation of three (3) DSA approved peak roof triangle shade structures at Carmel Valley Middle School, in the amount of \$53,124.00, to be expended from the Capital Facilities Fund 25-19, and authorize Christina M. Bennett to execute all necessary contract documents.

G. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

H. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Construction Projects Submitted

I. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS

1. Authorize the Superintendent of Schools to direct the administration to advertise for any necessary bids, during the period July 1, 2009 through June 30, 2010.
2. Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 12, 2009 through August 31, 2009, and that the contracts/agreements be presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

J. ADOPTION OF RESOLUTION AUTHORIZING SALE OF SURPLUS PERSONAL PROPERTY AND INSTRUCTIONAL SUPPLIES

Adopt the attached resolution authorizing the administration to sell surplus property on an as needed basis during the course of the 2009-10 fiscal year.

K. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

Board of Trustees:

- Joyce Dalessandro
- Linda Friedman
- Barbara Groth
- Beth Hergesheimer
- Deanna Rich

(Student Board Members not present during summer months)

DISCUSSION / ACTION ITEMS.....(ITEM 16)

16. ADOPTION OF PROPOSED INSTRUCTIONAL CALENDARS

Motion by _____, second by _____, to adopt Instructional Calendars for school years 2010-11, 2011-12 and 2012-13, as shown in the attached supplements.

INFORMATION ITEMS..... (ITEMS 17 – 24)

17. BUSINESS SERVICES UPDATESTEVE MA, ASSOCIATE SUPERINTENDENT

18. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

19. EDUCATIONAL SERVICES UPDATERICK SCHMITT, ASSOCIATE SUPERINTENDENT

20. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

21. FUTURE AGENDA ITEMS

22. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)

CLOSED SESSION (if required)

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

23. REPORT FROM CLOSED SESSION (AS NECESSARY)

24. ADJOURNMENT OF MEETING

*The next regularly scheduled Board Meeting will be held on **Thursday, July 16, 2009, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 12, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Sue Koehnen, Director of Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF TERMINATION
Employee Number 30929

EXECUTIVE SUMMARY

On May 22, 2009 Employee Number 30929 received a *Notice of Intention to Recommend Dismissal From Employment* and the dismissal charges. The employee has requested that the Board of Trustees consider this matter in open session.

Pursuant to Government Code section 54957, an employee is entitled to request that the Board hear disciplinary charges in open session, and to address the Board if s/he so desires, prior to deliberation and action. The Board is informed that Employee No. 30929 has exercised their right under Government Code section 54957. Staff requests that the Board President recognize Terry King, Associate Superintendent, Human Resources, who will review the causes and facts supporting a recommendation of termination. Should Employee No. 30929 desire, s/he may then address the Board. The Board will then deliberate on the charges and take action.

RECOMMENDATION:

It is recommended that the Board approve the dismissal of Employee number 30929 effective June 18, 2009.

FUNDING SOURCE:

Not applicable.



**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

Telephone (760) 753-6491
www.sduhsd.net

Office of the Superintendent
Fax (760) 943-3501

JUNE 4, 2009

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS..... (ITEMS 1 - 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (ITEM 1)
President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
- 2. CLOSED SESSION.....(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association and/or California School Employees Association
 - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
 - D. Consideration and/or deliberation of student discipline matters. (1 case)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Beth Hergesheimer
Deanna Rich
(Barbara Groth, Absent)

STUDENT BOARD MEMBERS

Meredith Adams, La Costa Canyon High School
Isabel Giap, Canyon Crest Academy
Allie Jucha, San Dieguito Academy

DISTRICT ADMINISTRATORS

Ken Noah, Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Eric Dill, Executive Director, Business Services
David Jaffe, Executive Director, Curriculum and Assessment
Anna Pedroza, Principal, Earl Warren Middle School
Manuel Zapata, Assistant Principal, Adult Education
Carmen Blum, District Translator / Interpreter
Becky Banning, Recording Secretary

ITEM 6, MINUTES, 06-04-09

- 3. CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Dalessandro.
- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
Ms. Deanna Rich led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION.....(ITEM 5)
No action was taken by the Board during Closed Session.
- 6. APPROVAL OF MINUTES.....(ITEM 6)
It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, that the Minutes of the Regular Meeting of May 21, 2009, be approved as written. **Motion carried. (4 ayes; 0 noes; 1 absent)**

NON-ACTION ITEMS.....(ITEMS 7 - 10)

- 7. STUDENT BOARD REPRESENTATIVE REPORTS.....(ITEM 7)
Student Board Representatives gave updates on events and activities at their schools. Superintendent Noah then presented each student with a Certificate of Appreciation in recognition of their service to the school district during the 2008-09 school year.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
Ms. Dalessandro - attended the last Strategic Planning Committee meeting of the year and a meeting with the Mural Selection Committee at Earl Warren Middle School.
Ms. Rich attended the Solana Beach City/School Liaison Committee meeting with Ms. Dalessandro and Superintendent Noah; also went to the Mural Selection Committee meeting at Earl Warren Middle School.
All Board members present also attended a retirement event honoring Encinitas School District Superintendent, Dr. Lean King, who will be retiring this year.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES.....(ITEM 9)
Superintendent Noah gave an update on the District’s student transportation services, which given the latest news from the Governor, will require a reduction in services, by 50%. Mr. Noah stated that the Board will likely be faced with raising ridership fees, (already the highest in the county), funding the program from the general fund, reducing services, or a combination of these. The District would also have to consider the costly purchase of another bus (approximately \$180,000).
Mr. Noah gave an update on inter-district and intra-district transfers. He stated the District will not be approving new requests for inter-district transfers. Transfers already granted will continue to be honored provided all district requirements are met.
Mr. Noah and Mr. Ma were scheduled for a conference call with representatives from Schools for Sound Finance, an organization that coordinates discussion of common interest regarding funding of basic aid and revenue limit school districts. More updates will follow

10. SCHOOL / DEPARTMENT UPDATES

- A. EARL WARREN MIDDLE SCHOOLANNA PEDROZA, PRINCIPAL
Ms. Pedroza reported that Earl Warren Middle School received an API score of 915, the highest ever in the history of the school. She also announced that Earl Warren was recently recognized as a California Distinguished School of 2009. The school was also featured in the March edition of Ranch & Coast San Diego Lifestyle Magazine, as *Best Public Middle School of 2009*, by a *Readers’ Choice, Best of 2009* poll. Ms. Pedroza stated the school will offer Mandarin, Hebrew, and German next year. They’ve also received a commitment from an anonymous donor to continue a field trip to the Museum of Tolerance.

ITEM 6, MINUTES, 06-04-09

Ms. Pedroza ended by stating that the greatest thing about walking on campus every day is the smile on the faces of students attending the school.

B. ENGLISH LEARNER SURVEY RESULTS AND PROGRAM RECOMMENDATIONS DAVID JAFFE, EXECUTIVE DIRECTOR, CURRICULUM & INSTRUCTION

Mr. Jaffe reported that the program has had an API increase over the last five years. He also stated that this year 112 students have been reclassified to mainstream classes.

Mr. Jaffe also outlined key points from a recent local survey taken by members from the program. He announced that Manuel Zapata, Assistant Principal of Adult Education, will be working closely with the English Learner Program, in addition to his position as assistant principal, and will place an emphasis improving community outreach and home-school connection. More updates will follow.

CONSENT AGENDA ITEMS(ITEMS 11 – 15)

It was moved by Ms. Hergesheimer, seconded by Ms. Rich, that all consent agenda items listed below be approved as presented. **(Roll call); Motion carried. (4 ayes; 0 noes; 1 absent)**

11.SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS
Acceptance of Gifts and Donations, as presented.
- B. APPROVAL OF FIELD TRIP REQUESTS
Approval of all Field Trip Requests submitted, as presented.

12. HUMAN RESOURCES

- A. APPROVAL OF PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 1. Certificated and Classified Personnel Reports as presented.
- B. APPROVAL /RATIFICATION OF AGREEMENTS
No Agreements Submitted

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:
 1. School Wise Press to prepare a School Accountability Report Card (SARC) for the 2008-2009 school year, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$15,053.00, to be expended from the General Fund 03-00.

14. PUPIL SERVICES

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACT
Approve entering into the following non-public school/non-public agency master contract, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:
 1. Springall Academy, during the period May 18, 2009 through June 30, 2009.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
No Agreements Submitted

ITEM 6, MINUTES, 06-04-09

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. American Fence Company, Inc. DBA American Rent-A-Fence to provide rental of fence panels and posts for San Dieguito High School Academy stadium area refurbishment, during the period May 23, 2009 through the week of June 8, 2009, in the amount of \$1,377.40, to be expended from the General Fund 03-00.
2. SimplexGrinnell LP to provide fire alarm central monitoring service for the San Dieguito Union High School District Office, during the period July 1, 2009 through June 30, 2014, in the amount of \$423.00 per year, to be expended from the General Fund 03-00.
3. Murdoch Walrath & Holmes to provide advocacy and consulting services for the District, during the period July 1, 2009 through June 30, 2010, for an amount not to exceed \$27,000.00, to be expended from General Fund 03-00, General Fund/Restricted 06-00, and Capital Facilities Fund 25-18.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No Amendments Submitted

C. AWARD OF CONTRACTS

Award the following contracts and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Stammerrama General Engineering Contractors, Inc for the Sunset High School Offsite Improvements project B2009-22, for an amount not to exceed \$87,000.00, to be expended from the Capital Facilities Fund 25-19.
2. American Wrecking Inc. for the removal of covered walkways at Earl Warren Middle School project B2009-18, for an amount not to exceed \$53,321.00, to be expended from the Capital Facilities Fund 25-19.

D. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the Chula Vista Elementary School District for the purchase and installation of 219' x 12' x 12' of covered walkway structure at Earl Warren Middle School, in the amount of \$72,735.00, to be expended from the Capital Facilities Fund 25-19, and authorize Christina M. Bennett to execute all necessary contract documents.

E. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

F. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Construction Projects Submitted

G. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS..... (ITEMS 16- 18)

16. ADOPTION OF 2008-09 DISTRICT BUDGET / SPRING REVISION

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt the 2008-09 District Budget / Spring Revision, as presented. **Motion carried. (4 ayes; 0 noes; 1 absent)**

ITEM 6, MINUTES, 06-04-09

17. ADOPTION OF RESOLUTION / 2009-10 TEMPORARY TRANSFER OF FUNDS

It was moved by Ms. Rich, seconded by Ms. Friedman, to adopt the Resolution for 2009-10 Temporary Transfer of Funds, as presented. **Motion carried. (4 ayes; 0 noes; 1 absent)**

INFORMATION ITEMS..... (ITEMS 19 – 28)

19. PROPOSED INSTRUCTIONAL CALENDARS, 2010/11 – 2012/13

Review of Proposed Instructional Calendars for 2010/11, 2011/12, and 2012/13 school years, as presented. This item was submitted for first read and will be resubmitted for Board action on June 18, 2009.

20. 2009-10 DISTRICT TENTATIVE BUDGET / GENERAL FUND

This item was submitted for review only as first read and will be resubmitted for Board action on June 18, 2009.

21. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma gave an update on the Drought Alert Watering Restrictions that will be effective on June 1, 2009, for the City of San Diego Water & Wastewater Services, and July 1, 2009, for Santa Fe, San Dieguito and Olivenhain Water Districts. Preventative measures taken by the District include modifying watering schedules, replacing and/or relocating sprinklers, and using reclaimed water.

22. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on personnel being hired for summer school. She stated that for the first time, all teachers hired for summer school are employees of the school district. In previous years, teachers hired have also included substitutes. Summer school classes offered have been reduced and programs are being combined where possible because of budget constraints.

23. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT (NOT PRESENT)

24. PUBLIC COMMENTS – (None presented)

25. FUTURE AGENDA ITEMS – (None discussed)

26. ADJOURNMENT TO CLOSED SESSION – (Nothing further to discuss)

27. REPORT OUT OF CLOSED SESSION – (Nothing further to report)

28. ADJOURNMENT OF MEETING – Meeting adjourned at 8:10 PM.

Barbara Groth, Board Clerk

_____/_____/2009
Date

Ken Noah, Superintendent

_____/_____/2009
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 11, 2009

BOARD MEETING DATE: June 18, 2009

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

FUNDING SOURCE:

Not applicable

KN/bb

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 12, 2009

BOARD MEETING DATE: June 18, 2009

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

FUNDING SOURCE:

As listed on attached reports.

KN/bb

ITEM 11B

FIELD TRIP REPORT
SDUHSD BOARD MEETING
June 18, 2009

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	State	Loss of Class Time	* \$ Cost
11/11/09-11/15/09	TPHS	Smith	Mia Boardman	Advanced Journalism & Yearbook	35	2	Attend & participate in the Fall National High School Journalism Convention	Washington, D.C.		2 days	N/A
08/10/09-08/12/09	LCC	Saltsman	Andy	ASB	32	5	ASB summer leadership retreat	Cathedral City	CA	N/A	N/A
12/20/09-12/22/09	LCC	Marvil	Mike	Girls Soccer	22	2	Tri-Valley Classic Girls Soccer Tournament	Danville	CA	N/A	N/A

* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 10, 2009

BOARD MEETING DATE: June 18, 2009

**PREPARED AND
SUBMITTED BY:** Terry King
Associate Superintendent/Human Resources

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel Actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Chedley Benattia**, 100% Temporary Teacher (social science) at Canyon Crest Academy for the 2009-10 school year, effective 8/25/09 through 6/18/10.
2. **Lisa Marie Callender**, 40% Temporary Teacher (English) at Torrey Pines for the 2009-10 school year, effective 8/25/09 through 6/18/10.
3. **Holly Clark**, 100% Temporary Teacher (social science) at Carmel Valley for the 2009-10 school year, effective 8/25/09 through 6/18/10.
4. **Julie Limerick**, 100% Temporary Teacher (art) at Torrey Pines for the 2009-10 school year, effective 8/25/09 through 6/18/10.
5. **Rachel MacManus**, 67% Temporary Teacher (science) at Canyon Crest Academy for Semester I/2009-10 school year, effective 8/25/09 through 1/29/10; assignment increase to 100% for Semester II, effective 2/01/09 through 6/18/10.
6. **Lauren May**, 100% Temporary Teacher (English) at Canyon Crest Academy for Semester I/2009-10 school year, effective 8/25/09 through 1/29/10.
7. **Kelli Noonan**, 80% Permanent Teacher (mathematics) at Earl Warren, 20% additional "temporary" assignment for the 2009-10 school year, effective 8/25/09 through 6/18/10.
8. **Michael Remington**, 67% Temporary Teacher (computers) at Canyon Crest Academy for Semester I/2009-10 school year, effective 8/25/09 through 1/29/10; assignment increase to 100% for Semester II, effective 2/01/10 through 6/18/10.
9. **Steve Saylor**, 20% Temporary Teacher (physical education) at Earl Warren for the 2009-10 school year, effective 8/25/09 through 6/18/10.
10. **Kaveh Shakeri**, 100% Temporary Teacher (chemistry) at Canyon Crest Academy for the 2009-10 school year, effective 8/25/09 through 6/18/10.
11. **Sheri Tieman**, 40% Temporary Teacher (mathematics) at Earl Warren for the 2009-10 school year, effective 8/25/09 through 6/18/10.

Leave of Absence

1. **Lucia Franke**, Teacher at La Costa Canyon, 100% Unpaid Leave of Absence for child-rearing purposes, effective 6/01/09 through 6/12/09.
2. **Tania Kim**, Teacher at Carmel Valley, 100% Unpaid Leave of Absence for child-rearing purposes, effective 6/08/09 through 6/12/09.
3. **Melinda Lewis**, Teacher at Earl Warren, 100% Unpaid Leave of Absence for child-rearing purposes, effective 6/08/09 through 6/12/09.

Resignation

1. **Robert Petitmermet**, Teacher at Torrey Pines, resignation for retirement purposes, effective 6/12/09.
2. **Thomas Winters**, Assistant Principal at Earl Warren, resignation from employment, effective 6/30/09.

dr
6/18/09
certbdagenda

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. Ma, Kam, Nutrition Services Assistant I, effective 6/1/09
2. Perley, Delores, Director of Financial Services, effective 7/1/09

The following employees have been hired for Nutrition Services summer positions, effective 6/22/09 – 7/30/09:

<u>Carafa, Robin</u>	<u>Hernandez, Rose</u>	<u>Venegas, Eva</u>
<u>Carrino, Kathy</u>	<u>Quebedeaux, Debbie</u>	<u>Wilkinson, Elizabeth</u>
<u>Eddings, Deborah</u>	<u>Tsubota, Kayoko</u>	<u>Yousif, Thikra</u>
	<u>Valdez, Amalia</u>	<u>Zuniga, Jamie</u>

The following employees have been hired for the summer as Instructional Assistants-Bilingual for one or both sessions effective 6/22/09 – 7/30/09:

<u>Corella, Olga</u>	<u>Ferrer, Jesus</u>
<u>Dutra, Marisela</u>	<u>Warren, Holly</u>

The following employees have been hired for the summer as Instructional Assistants SpEd - Non Severe and Severe for one or both sessions effective 6/22/09-7/30/09:

<u>Arechiga, Al</u>	<u>Henry, Sue</u>	<u>Meskin, Brielle</u>
<u>Becerra, Lucila</u>	<u>Hinck, Sarah</u>	<u>Milone, Jo</u>
<u>Bottomley, Susan</u>	<u>Hoff, John</u>	<u>Morton, Chris</u>
<u>Boatner, Patricia</u>	<u>Huston, Teresa</u>	<u>Nocito, Jason</u>
<u>Brenner, Carl</u>	<u>Laag, Elizabeth</u>	<u>Olson, Karen</u>
<u>Bucher, Patricia</u>	<u>Lefon, Mary</u>	<u>Piedmont, Paul</u>
<u>Burton, Marina</u>	<u>Leftwick, Lorraine</u>	<u>Sanchez, Christina</u>
<u>Camacho, Norma</u>	<u>Lopez, Kathy</u>	<u>Shull, Maureen</u>
<u>Dupree, Janine</u>	<u>Macedonio, Blanca</u>	<u>Shultz, Jan</u>
<u>Garcia, Suzie</u>	<u>Macias, Sandy</u>	<u>Snedeker, Tim</u>
<u>Hamill, Christina</u>	<u>McGrath, Cam</u>	<u>Vijoe, Massie</u>
	<u>McMahon, Toni</u>	<u>Zeller, Shaylee</u>

Resignation

1. Benson, Kay, Secretary, resignation for the purpose of retirement effective 6/19/09
2. Meskin, Brielle, Instructional Assistant (Non Severe), effective 7/30/09
3. Wood, Steven, School Bus Driver resignation for the purpose of retirement effective June 13, 2009

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/ HUMAN
RESOURCES

EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes two contracts totaling \$0.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT

Date: 06-18-09

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/09 – 09/30/09 with automatic 1 year renewals unless 60 written notice of non-renewal	Keenan & Associates	Provide employee benefits consulting and brokerage services	Commission rate taken from carrier for the placement of benefits products	12.5%
07/01/09 – until terminated by 30 day written notice from District	Prudential Insurance Company of America	Provide classified and management long-term disability coverage, with no changes in the current rates or terms	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 5, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Terry King,
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/ADOPTION OF DECLARATION
OF NEED FOR FULLY QUALIFIED
EDUCATORS

EXECUTIVE SUMMARY

According to the 1994 California Commission on Teacher Credentialing (CCTC) requirement, in order to hire teachers on emergency credentials a "Declaration of Need" must be approved by the Board of Trustees and forwarded to the Commission. The attached form covers anticipated 2009-10 school year.

RECOMMENDATION:

It is recommended that the Board approve/adopt the attached "Declaration of Need for Fully Qualified Educators."

FUNDING SOURCE:

Not Applicable.

ITEM 12C



State Of California
Commission On Teacher Credentialing
Certification, Assignment and Waivers Division
Box 944270
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2009-10
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: San Dieguito Union High School District District CDS Code: 68346
 Name of County: San Diego County CDS Code: 37

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 18 / 09 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2010.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Ken Noah</u>		<u>Superintendent</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>(760) 943-3505</u>	<u>(760) 753-6491</u>	<u>06/18/2009</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>710 Encinitas Blvd.</u>	<u>Encinitas, CA 92024</u>	
<small>Mailing Address</small>		
<u>ken.noah@sduhsd.net</u>		
<small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

ITEM 12C

Submitted by Superintendent, Director, or Designee:

Terry King		Associate Superintendent/HR
<i>Name</i>	<i>Signature</i>	<i>Title</i>
(760) 943-3505	(760) 753-6491	06/18/2009
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
710 Encinitas, Blvd.	Encinitas, CA 92024	
<i>Mailing Address</i>		
terry.king@sduhsd.net		
<i>E-Mail Address</i>		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD (applicant already holds teaching credential)	8
BCLAD (applicant already holds teaching credential)	1
List target language(s) for BCLAD:	

Resource Specialist	_____
Teacher Librarian Services	_____
Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in multiple subject and single subject areas.

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	0
TOTAL	0

ITEM 12C

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. No Need

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

National University

If no, explain why you do not participate in an internship program.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 11, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED AND SUBMITTED BY: Terry King
Associate Superintendent, Human Resources

SUBJECT: ENGLISH LANGUAGE AUTHORIZATION STIPEND

.....

EXECUTIVE SUMMARY

The District's Master Contract with the San Dieguito Faculty Association calls for a stipend in 2007-08 for all teachers with an English Language Authorization, with a reopener for the 2008-09 school year. In negotiations, the District agreed to extend the stipend for the current year, due to the pressing need for EL-Authorized teachers. The \$1000 pro rata stipend serves as a reward to those certificated staff members who have obtained EL Authorization, as well as motivation for others to work toward completion of the authorization

RECOMMENDATION:

It is recommended that the Board of Trustees approve the \$1000 pro rata stipend for certificated staff that have completed English Language Authorization, per the agreement with San Dieguito Faculty Association.

FUNDING SOURCE:

General Fund

TK/bb

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 11, 2009

BOARD MEETING DATE: June 18, 2009

**PREPARED AND
SUBMITTED BY:** Terry King
Associate Superintendent/Human Resources

SUBJECT: Director of Instructional Technology

EXECUTIVE SUMMARY

With the reorganization of the District's Educational Services Division and the retirements of several staff members, the management of the Regional Occupational Program (ROP) will be transferred beginning July 1, 2009. The Director of Instructional Technology will manage the ROP program, with the assistance of the Adult School Assistant Principal.

It is recommended that the title of Director of Instructional Technology be changed to Director of Instructional Technology/ROP, with work year extended from 215 days to 220 days at the current daily rate.

Recommendation:

It is recommended that the Board of Trustees approve the changed title/work year, per the attached management salary schedule.

ITEM 12E
4341.1
Attachment A

PERSONNEL

Management Salary Schedule								
Effective 07/01/08								
		+2.84%						
grp	range		step 1	step 2	step 3	step 4	work days	
4	3	Principal, Sr. High School	122,012	127,963	134,205	140,768	220	
4	4	Principal, Middle School	110,693	116,097	121,768	127,720	220	
4	5	Asst.Principal, Sr. High School	103,714	108,785	114,113	119,708	210	
4	6	Asst.Principal, Middle School	92,829	97,402	102,198	107,236	200	
4	7	Principal, Adult School	106,068	111,237	116,662	122,367	215	
4	8	Exec. Director of Pupil Services	119,104	124,786	130,746	137,009	222	
4	8	Exec. Director of Curriculum & Assessment	119,104	124,786	130,746	137,009	222	
4	11	Principal, Continuation High School	108,596	113,885	119,436	125,284	215	
4	12	Asst.Principal, Adult School	85,408	89,521	93,839	98,372	210	
4	13	Coordinator of Special Education	101,390	106,461	111,780	117,365	220	
**	4	14	Director of Educational Services	103,748	108,937	114,380	120,094	220
4	15	Student Services Specialist	85,408	89,521	93,839	98,372	220	
4	16	Director of Educational Technology/ROP	101,390	106,461	111,780	117,365	215	
4	14		103,748	108,937	114,380	120,094		
5	2	Director of Classified Personnel	102,209	107,137	112,313	117,750	246*	
5	2	Director of Human Resources	102,209	107,137	112,313	117,750	246*	
5	4	Director of Transportation	88,035	92,435	97,057	101,908	246*	
5	4	Director of Financial Services	88,035	92,435	97,057	101,908	246*	
5	4	Director of Nutrition Services	88,035	92,435	97,057	101,908	246*	
5	4	Director of Purchasing/Warehouse	88,035	92,435	97,057	101,908	246*	
5	4	Director of Risk Management Services	88,035	92,435	97,057	101,908	246*	
*	5	3	Director of Planning & Financial Management	79,168	83,125	87,281	91,644	246*
*	5	3	Director of Student Information Services	79,168	83,125	87,281	91,644	246*
5	5	Executive Director of Business Services	104,064	109,266	114,728	120,469	246*	
5	5	Executive Director of Finance	104,064	109,266	114,728	120,469	246*	
5	5	Executive Director of Operations	104,064	109,266	114,728	120,469	246*	
			base	longevity				
4	1	Superintendent (effective 7/1/08)	215,000	0	0		223	
4	2	Associate Superintendent-Instruction	162,265	2,737	0		223	
4	9	Associate Superintendent-Human Resources	162,265	2,737	3		223	
5	7	Associate Superintendent-Business	162,265	2,737	1		12	
* New Positions for Fiscal Year 08/09								
** New Title								
7/1/08								

NOTE: 246 days = 12-month employee

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board Approved: July 17, 2008

DRAFT: Pending Board Approval: June 18, 2009

ITEM 12E
4341.1
Attachment A

PERSONNEL

Credit for previous management experience will be given consideration toward initial placement on the management salary schedule. Twelve days of sick leave for each year shall be allowed each full-time manager during the period of time under active contract with the district.

All classified managers shall be governed by the Classified Merit System Rules and Regulations.

Longevity Benefits - An increment of \$2,737 for a 12 month, 8 hours per day, full-time employee at the end of 10, 15, 20, 25 and 30 years in the district, shall be added to the employee's annual salary. The longevity increment of those employees employed less than 12 months or less than 8 hours per day will be prorated in accordance with the number of months and/or hours of regular employment.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract in an amount not to exceed \$66,000.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 13A

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 06/18/09

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/09 – 06/30/10	Walroux Enterprises	Provide grant writing, research, and reporting services	General Fund/Restricted 06-00	\$66,000.00 plus mandatory conference travel expenses

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 8, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Bruce Cochrane, Executive Director
Pupil Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: Approval/Ratification of Pupil Services
Agreement

EXECUTIVE SUMMARY

The attached Pupil Services Agreement Report summarizes one contract that provides services for the Special Education Program and Special Education Students for the 2008-2009 school year.

RECOMMENDATION

Approve/ratify entering into a Pupil Services Agreement as shown on the attached report and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute all pertinent documents pertaining to this agreement, contingent upon receipt of the signed documents and verification of insurance coverage.

FUNDING SOURCE

General Fund 06-00/Special Education Budget – Estimated \$34,000.00

KN/ddb
Attachment

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

PUPIL SERVICES AGREEMENT 2008-2009

Date: June 18, 2009

Contract Effective Dates	Independent Contractor	Description of Services	Department Budget	Fee
7-1-08 To 6-30-09	Carlsbad Unified School District	Memorandum of Understanding: Payment for shared cost of leasing site for Adult Transition Program-North by CUSD and SDUHSD.	General Fund Special Education 06-00	\$34,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes three contracts totaling \$53,265.48, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 06-18-09

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
06/05/09 – 06/12/09	Island Roots Protective Services	Provide graduation week security services at Torrey Pines High School, San Dieguito Academy, La Costa Canyon High School, and Canyon Crest Academy	General Fund 03-00	\$6,240.00
07/01/09 – 06/30/10	Gas Equipment Systems, Inc.	Provide scheduled maintenance, service, and inspection of the Transportation Department's CNG fueling facility	General Fund/Restricted 06-00	\$17,025.48
07/01/09 – 06/30/10	Roesling Nakamura Terada Architects, Inc.	Provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned	Fund to which the project is charged	\$30,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to an agreement totaling \$0.00, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 06-18-09

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/09 – 06/30/10	San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. DBA: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., Sun Diego Charter Co., and Grand Pacific Charter	Extending the Extra Curricular Transportation services contract B2009-03 for trips to be scheduled during the period July 1, 2009 through June 30, 2010, with a 3% increase in rates as stipulated in the contract	To be expended from the program fund requesting the transportation	N/A

San Dieguito Union High School District ITEM 15C

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 8, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: AWARD OF CONTRACTS

EXECUTIVE SUMMARY

On June 2, 2009, and June 4, 2009, bids for the following projects were opened: Replace Roofing at Torrey Pines High School Locker Room Building project B2009-28, Front Entry Site Improvements at Earl Warren Middle School project B2009-27, and Relocate Eight Portable Classrooms at San Dieguito Academy project B2009-25. The bid submittals were reviewed by District staff for compliance and determination of the lowest responsive and responsible bidder. A summary of bid submittals is attached.

RECOMMENDATION:

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Roejack Roofing, Inc. for the Replace Roofing at Torrey Pines High School Locker Room Building project B2009-28, for an amount not to exceed \$92,800.00.
2. Blair Rasmussen Construction, Inc. for the Front Entry Site Improvements at Earl Warren Middle School project B2009-27, for an amount not to exceed \$109,000.00.
3. Ted Company for the Relocate Eight Portable Classrooms at San Dieguito Academy project B2009-25, for an amount not to exceed \$94,000.00.

FUNDING SOURCE:

1. Deferred Maintenance Fund 14-00
2. General Fund/Restricted 06-00 (IDEA) and Capital Facilities Fund 25-19
3. Capital Facilities Fund 25-19

San Dieguito Union High School District ITEM 15D

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 8, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: REJECTION OF BIDS AND AUTHORIZATION TO RE-BID

EXECUTIVE SUMMARY

Bids for the Miscellaneous Site Improvements at Torrey Pines High School and Canyon Crest Academy project B2009-26 were opened on June 4, 2009. A total of five bids were received. The engineer's estimate for the project was approximately \$160,000.00. The lowest responsive, responsible bid came in at \$259,000.00 not including the add alternate portion of work at \$78,000.00. The next two lowest bids were within ten percent of the low bidder's price, which demonstrates that the bidders all saw a similar project. Although the bids received were tight, the dollar amount significantly exceeds the District's budget at this time. Therefore, the administration's recommendation to the Board is to reject all bids received for this project, allow for Staff to revise the scope of work, and re-bid the project.

RECOMMENDATION:

It is recommended that the Board reject all bids received for the Miscellaneous Site Improvements at Torrey Pines High School and Canyon Crest Academy project B2009-26 due to the high dollar amount of the bids received and authorize the administration to revise the scope of work and re-bid the project.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 8, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Stephen G. Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: **ACCEPTANCE OF RECOMMENDATION /
NEGOTIATIONS / ENERGY CONSERVATION
AND ENVIRONMENTAL SERVICES / SIEMENS
BUILDING TECHNOLOGIES, INC.**

EXECUTIVE SUMMARY

At the April 16, 2009 Facilities Board Workshop staff recommended having an energy efficiency assessment separate from the solar assessment to provide a better baseline in evaluating the electrical utility needs of the district. Since April 16th, the District issued a request for qualifications for the energy assessment and has received and evaluated two proposals. On May 28, 2009, final interviews were held to select a provider. Staff recommends the selection of Siemens Building Technologies, Inc. to provide the energy efficiency assessment subject to negotiations of a contract, for future approval, and in coordination with the District's desire for solar power facilities.

RECOMMENDATION:

It is recommended that the Board accept the recommendation of District Staff to select Siemens Building Technologies, Inc. for district wide Energy Conservation and Environmental Services, and authorize the Superintendent or designee to begin negotiations for a contract, to be approved, if acceptable, by the Board of Trustees at a later date.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF RESOLUTION

EXECUTIVE SUMMARY

One of the Early Start Summer Capital Facilities projects covered in the April 16, 2009 Facilities Board Workshop is the Carmel Valley Middle School Shade Structure project. To purchase and install the shade structure, which will be located in the main quad area, District Staff has sourced through a cooperative bid from the San Joaquin County Office of Education, three (3) DSA approved peak roof triangle shade structures from USA Shade & Fabric Structures, Inc. District Staff has reviewed the documents, terms and conditions of the bid and feels that it would be in the best interest of the District to utilize this bid for the shade structure.

Pursuant to District Board Policies 3310 and 3311, Purchasing Procedures and Bids, respectively, and to ensure these policies are being followed, District Staff is requesting the Board to adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the San Joaquin County Office of Education for DSA approved shade structures.

RECOMMENDATION:

Adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the San Joaquin County Office of Education for the purchase and installation of three (3) DSA approved peak roof triangle shade structures at Carmel Valley Middle School, in the amount of \$53,124.00, and authorize Christina M. Bennett to execute all necessary contract documents.

FUNDING SOURCE:

Capital Facilities Fund 25-19

ITEM 15F

RESOLUTION AUTHORIZING CONTRACTING)
PURSUANT TO COOPERATIVE BID AND AWARD)
DOCUMENTS FROM THE SAN JOAQUIN COUNTY)
OFFICE OF EDUCATION)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the San Joaquin County Office of Education has conducted a cooperative bid process which named the San Dieguito Union High School District as a District which may purchase or contract under that bid at the same price and upon the same terms and conditions as the San Joaquin County Office of Education, and

WHEREAS, sealed bids were timely filed at the Operations Department, San Joaquin County Office of Education, 2901 Arch Airport Road, Stockton, CA 95206, and

WHEREAS, said bids were opened and publicly read aloud at the time and place specified in Notice to Bidders, and it was determined that the low bidder for the purchase of shade structures was USA Shade & Fabric Structures, Inc. who was thereafter awarded the bid, and

WHEREAS, the San Dieguito Union High School District wishes to purchase or contract for three (3) DSA approved peak triangle shade structures to be located in the main quad area at Carmel Valley Middle School, and

WHEREAS, this Board has determined it to be in the best interests of the District to rent or contract for the above stated item from the bid awarded by San Joaquin County Office of Education, and

WHEREAS, San Joaquin County Office of Education waived its right to require other districts to draw warrants for such purchases or contracts in favor of San Joaquin County Office of Education,

NOW THEREFORE IT IS RESOLVED, ORDERED AND DECLARED that the contract for the purchase and installation of three (3) DSA approved peak triangle shade structures to be located in the main quad area at Carmel Valley Middle School, San Diego, California, in the amount of Fifty Three Thousand One Hundred Twenty Four and no/100 Dollars (\$53,124.00), is hereby authorized and approved and is subject to all terms, conditions and documents as specified in the San Joaquin County Office of Education’s bid and award documents.

BE IT FURTHER RESOLVED, ORDERED AND DECLARED that Christina M. Bennett, Director of Purchasing is hereby authorized to execute all necessary contract documents with USA Shade & Fabric Structures, Inc. naming the District as the contracting party.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego, California, this _____ day of June, 2009, by the following vote:

AYES:

ITEM 15F

ADVISORY VOTES:

NOES:

ABSENT:

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: AUTHORIZATION TO ADVERTISE FOR BIDS /
APPROVE CONTRACTS AND AGREEMENTS

EXECUTIVE SUMMARY

Periodically, the District needs to acquire equipment, material, and services that exceed the bid limits of \$76,700.00 for equipment and material and \$15,000.00 for public works contracts, as prescribed by Public Contract Code 20111. In order to complete the projects/purchases in a timely manner, annually the Board is requested to authorize the administration to advertise and obtain bids as outlined in board policies and public contract code for the period July 1, 2009 through June 30, 2010.

However, during the summer recess most of the construction/maintenance projects need to be completed and services need to be in place before school begins in the fall. There are times when contracts need to be in place prior to the scheduled board meetings during the summer. Authorization is requested for the administration to proceed with entering into contracts/agreements during the period June 12, 2009 through August 31, 2009, with the understanding that the contracts/agreements will be presented to the Board of Trustees for ratification at the next regularly scheduled meetings.

RECOMMENDATION:

1. AUTHORIZATION TO ADVERTISE FOR BIDS

ITEM 15I

It is recommended that the Board Authorize the Superintendent of Schools to direct the administration to advertise for any necessary bids during the period July 1, 2009 through June 30, 2010.

2. AUTHORIZATION TO APPROVE CONTRACTS AND AGREEMENTS

It is recommended that the Board Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 12, 2009 through August 31, 2009, and that the contracts/agreements be presented to the Board of Trustees for ratification at the next regularly scheduled meetings.

FUNDING SOURCE:

Not Applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 9, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Christina M. Bennett, Director of Purchasing
Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: RESOLUTION AUTHORIZING SALE OF SURPLUS
PERSONAL PROPERTY & INSTRUCTIONAL
SUPPLIES

EXECUTIVE SUMMARY

During the course of every year personal property items (equipment, supplies, textbooks, etc.) become surplus or obsolete to the District. These items are gathered by warehouse personnel for the purpose of disposal by public sales. A detailed listing of property will be maintained and available for review in the Purchasing Department. This process will allow for the sale of personal property on an as needed basis during the course of the next fiscal year.

The sale or disposal of personal property is authorized pursuant to Education Code Sections 17545 through 17549.

RECOMMENDATION:

It is recommended that the Board adopt the attached resolution authorizing the Administration to sell surplus property on an as needed basis during the course of the 2009-10 fiscal year.

FUNDING SOURCE:

General Fund 03-00

ITEM 15J

RESOLUTION AUTHORIZING SALE OF SURPLUS PROPERTY AND INSTRUCTIONAL MATERIALS

On motion of _____, seconded by Member _____, the following resolution is adopted by the Governing Board of the San Dieguito Union High School District of San Diego County, California.

WHEREAS, this District, in the County of San Diego, is now the owner of obsolete textbooks, equipment, and/or instructional materials that are no longer needed by the District for its use; and

WHEREAS, Education Code Section 17545 allows the Governing Board of any school district to sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it is unsatisfactory, or not suitable for school use; the sale shall not be held until notice has been given by posting in at least three public places in the district for not less than two weeks, or by publication for at least once a week for a period of not less than two weeks in a newspaper published in the district and having a general circulation there; the property shall be sold to the highest responsible bidder, or all bids shall be rejected; and

WHEREAS, Education Code Section 17545 allows the Governing Board to conduct any sale of personal property by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm; and

WHEREAS, Education Code Section 17546 allows for any item or items of property having previously been offered for sale pursuant to Section 17545, but for which no qualified bid was received, to be donated to any charitable organization deemed appropriate by the Board, sold at a private sale without further advertising, or disposed of in the local public dump; and

WHEREAS, Education Code 60510, Disposal of Surplus or Undistributed Obsolete Instructional Materials, allows for the governing board of any school district to donate these materials to (a) any governing board, county free library or other state institution, (b) any public agency of any territory or possession of the United States, (c) any non profit charitable organization, or (d) to children or adults in the State of California, or a foreign country if the purpose is to increase the general literacy of the people, or to sell them for a nominal price for use within the State of California to any organization which agrees to use such materials solely for educational purposes,

NOW THEREFORE, BE IT RESOLVED that bids for this surplus equipment shall be received and/or shall be sold by means of a public auction, as allowed by the Education Code, and that following the sale or auction, any remaining items will be disposed of in the heretofore described manner.

PASSED AND ADOPTED by said Governing on June 18, 2009 by the following vote:

AYES:
NOES:
ABSENT:

ITEM 15J

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Ken Noah, Secretary of the Governing Board of the San Dieguito Union High School District, County of San Diego, California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at the regular meeting held at its regular place of meeting on June 18, 2009, which resolution is on file in the office of said Board.

Secretary, Board of Trustees
San Dieguito Union High School District

Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 8, 2009

BOARD MEETING DATE: June 18 2009

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 05/26/09 THRU 06/08/09

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ITEM 15K

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
200001	06/03/09	13	POLAR KING INTERNATI	031	EQUIPMENT REPLACEMEN	\$23,253.88
200002	06/05/09	25-19	SAN DIEGUITO UHS DIS	036	PROF/CONSULT./OPER E	\$60.00
293023	05/26/09	03	HODGE PRODUCTS INC	025	BLDG.-REPAIR MATERIA	\$100.78
293024	05/27/09	03	BROOKLYN PUBLISHERS	008	MATERIALS AND SUPPLI	\$50.00
293025	05/27/09	13	OCEANSIDE UNIFIED SC	031	MAT/SUP/EQUIP TECHNO	\$2,610.00
293026	05/27/09	03	BIDDLE CONSULTING GR	026	OTHER SERV.& OPER.EX	\$472.98
293027	05/28/09	13	TAYLOR FREEZER	031	PROF/CONSULT./OPER E	\$230.00
293028	05/28/09	13	ECONOMY RESTAURANT S	031	NON CAPITALIZED EQUI	\$3,921.53
293029	06/01/09	25-19	MARK'S BOBCAT SERVIC	025	NON-CAPITALIZED IMPR	\$12,000.00
293030	06/01/09	03	GRAINGER, WW INC	025	MATERIALS AND SUPPLI	\$1,718.25
293031	06/01/09	06	DOOR SERVICE & REPAI	025	REPAIRS BY VENDORS	\$853.00
293032	06/01/09	03	PORTLAND DOOR CONTRO	025	BLDG.-REPAIR MATERIA	\$639.00
293033	06/01/09	03	A D T	025	MATERIALS AND SUPPLI	\$141.06
293034	06/01/09	25-19	HYDROSCAPE PRODUCTS	025	NON-CAPITALIZED IMPR	\$5,000.00
293035	06/01/09	06	GRIFFITH CENTERS FOR	030	OTHER CONTR-N.P.S.	\$1,616.76
293036	06/01/09	03	EXPRESS PRINT	005	PRINTING	\$2,022.75
293037	06/01/09	06	NAVIANCE	024	A/V CONTRACT	\$1,285.00
293038	06/01/09	03	KINKO'S	010	MATERIALS AND SUPPLI	\$500.00
293039	06/01/09	06	SCHOLASTIC INC	024	MATERIALS AND SUPPLI	\$1,127.57
293040	06/01/09	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$5,300.00
293041	06/02/09	03	EXPRESS PRINT	026	PRINTING	\$587.25
293042	06/02/09	03	XEROX CORPORATION	005	RENTS & LEASES	\$1,792.55
293043	06/02/09	03	CARLSBAD, CITY OF	010	OTHER SERV.& OPER.EX	\$30.00
293044	06/02/09	11	EXPRESS PRINT	009	PRINTING	\$358.88
293045	06/02/09	06	REYNOLDS, PETER OR S	030	OTHER SERV.& OPER.EX	\$2,000.00
293046	06/02/09	03	BARRETT ROBINSON INC	008	MATERIALS AND SUPPLI	\$2,537.40
293047	06/02/09	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$89.00
293048	06/02/09	06	NATL ASSESSMENT & TE	014	MATERIALS AND SUPPLI	\$200.00
293049	06/03/09	03	SHELL CAR WASH & EXP	001	FUEL	\$87.00
293050	06/03/09	03/06	SEHI-PROCOMP COMPUTE	010	SOFTWARE/DP SUPPLIES	\$867.54
293052	06/03/09	03	COLLEGE BOARD - AP	014	MATERIALS AND SUPPLI	\$106,725.00
293053	06/03/09	03	PACIFIC GOLF CARS	014	REPAIRS BY VENDORS	\$505.31
293054	06/03/09	03	JOSTENS, INC.	014	MATERIALS AND SUPPLI	\$2,071.83
293055	06/03/09	06	B AND H PHOTO-VIDEO-	012	NON CAPITALIZED EQUI	\$4,332.60
293056	06/04/09	06	CALUMET PHOTOGRAPHIC	012	NON CAPITALIZED EQUI	\$1,050.49
293057	06/04/09	11	HARLAND TECHNOLOGY S	009	REPAIRS BY VENDORS	\$718.00
293058	06/04/09	03	CORPORATE EXPRESS	034	MATERIALS AND SUPPLI	\$237.08
293060	06/04/09	03	TIME CLOCK SALES & S	006	REPAIRS BY VENDORS	\$256.00
293061	06/04/09	03	COLLEGE BOARD - AP	010	MATERIALS AND SUPPLI	\$110,757.00
293062	06/04/09	03	BAYSCAN TECHNOLOGIES	035	MATERIALS AND SUPPLI	\$227.06
293063	06/05/09	03	NORTH COUNTY TIMES	022	ADVERTISING	\$43.14
293064	06/05/09	03	SMARTDRAW	021	LIC/SOFTWARE	\$344.68
293065	06/05/09	03	COLLEGE BOARD - AP	005	MATERIALS AND SUPPLI	\$188,810.00
293066	06/05/09	06	PREMIER AGENDAS INC	003	MATERIALS AND SUPPLI	\$3,875.43
293067	06/08/09	25-19	NORTH COUNTY TIMES	021	LAND IMPROVEMENTS	\$150.88
293068	06/08/09	03	NORTH COUNTY TIMES	025	ADVERTISING	\$150.88
293069	06/08/09	03	LINC LIGHTING & ELEC	025	REPAIRS BY VENDORS	\$11,030.83
293070	06/08/09	03	FREDRICKS ELECTRIC I	035	REPAIRS BY VENDORS	\$920.51
293071	06/08/09	06	WEINTHAL, JULIA	030	OTHER SERV.& OPER.EX	\$500.00
293072	06/08/09	06	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$4,039.50
293073	06/08/09	03	FRONTIER FENCE COMPA	025	REPAIRS BY VENDORS	\$1,299.48
293074	06/08/09	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$463.04
293075	06/08/09	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$5,550.00
293076	06/08/09	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$3,600.00
293077	06/08/09	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$1,181.25

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 05/26/09 THRU 06/08/09

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ITEM 15K

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
293078	06/08/09	03	D A D ASPHALT	025	REPAIRS BY VENDORS	\$907.43
293079	06/08/09	03	RYDIN DECAL	022	PRINTING	\$1,097.65
790101	06/05/09	06	I S I POLY	028	OTHER TRANSPORT.SUPP	\$265.60
790102	06/03/09	06	OCEANSIDE TRANS UNLI	028	REPAIRS BY VENDORS	\$1,431.03
790109	06/05/09	06	UNITED RENTALS HI-RE	028	MATERIALS-REPAIRS	\$289.86
790110	06/02/09	03	PACIFIC HIGH REACH	025	RENTS & LEASES	\$315.00
790112	06/08/09	03	B J'S RENTALS	025	RENTS & LEASES	\$700.00
790113	06/08/09	03	SUBSURFACE SURVEYS &	025	OTHER SERV. & OPER.EX	\$700.00
REPORT TOTAL						\$525,998.74

ITEM 15K

INSTANT MONEY REPORT FOR THE PERIOD 05/27/09 THROUGH 06/08/09

Check #	Vendor	Amount
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No checks this period

	Total	<u>0</u>
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ITEM 15K

Individual Membership Listings
For the Period of May 26, 2009 through June 8, 2009

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 11, 2009

BOARD MEETING DATE: June 18, 2009

PREPARED BY: Becky Banning
Executive Assistant to the Superintendent

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF INSTRUCTIONAL
CALENDARS FOR SCHOOL YEARS
2010-11, 2011-12 AND 2012-13

EXECUTIVE SUMMARY

Instructional Calendars for school years 2010-11, 2011-12 and 2012-13 were submitted for Board review on June 4, 2009, and are now being re-submitted for Board Action.

RECOMMENDATION:

It is recommended that the Board approve the proposed calendars, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

Attachments

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
DRAFT Instructional Calendar 2010-11
August 31, 2010 through June 17, 2011

6/1/2009 Draft

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
Jul	26	27	28	29	30				
Aug	2	3	4	5	6				
Aug	9	10	11	12	13				
Aug	16	17	18	19	20				
Aug	23	[24]	[25]	[26]	[27]				8/24-27 Teacher Prep/Inservice Days
1	Aug 30	31 >	1	2	3	4	4		8/30 Teacher Non-Work Day
Sep	6	7	8	9	10	4	8	1	8/31 First day of school
Sep	13	14	15	16	17	5	13		9/6 Labor Day
Sep	20	21	22	23	24	5 (18)	18		
2	Sep 27	28	29	30	1	5	23		
Oct	4	5	6	7	8	5	28		
Oct	11	12	13	14	15	5	33		
Oct	18	19	20	21	22	5 (20)	38		
3	Oct 25	26	27	28	29	5	43		11/3 1st Quarter Ends# (46 days)
Nov	1	2	3 #	4	5	5	48		11/11 Veterans' Day
Nov	8	9	10	11	12	3	51	1 1	11/12 Certificated Non-Work Day (no students)
Nov	15	16	17	18	19	5 (18)	56		
4	Nov 22	23	24	25	26	0	56	1 4	11/22-26 Fall Break
Nov	29	30	1	2	3	5	61		
Dec	6	7	8	9	10	5	66		
Dec	13	14	15	16	17	5 (15)	71		12/17 P-1 cut off date
5	Dec 20	21	22	23	24	0	71	1 4	12/20-31 Winter Recess
Dec	27	28	29	30	31	0	71	1 4	
Jan	3	4	5	6	7	5	76		
Jan	10	11	12	13	14	5	81		
Jan	17	18	19	20	21	4	85	1	1/17 M.L. King Jr. Day
Jan	24	25	26	27	28 #	5 (19)	90		1/28 1st Semester/Term Ends (44 days)
6	Jan 31	1	2	3	4	3	93		1/31-2/1 Teacher Prep/Inservice Days
Feb	7	8	9	10	11	5	98	1	
Feb	14	15	16	17	18	4	102		2/18 Lincoln Day
Feb	21	22	23	24	25	4 (16)	106	1	2/21 Washington Day
7	Feb 28	1	2	3	4	5	111		
Mar	7	8	9	10	11	5	116		
Mar	14	15	16	17	18	5	121		
Mar	21	22	23	24	25	5 (20)	126		3/25 P-2 cut off date
8	Mar 28	29	30	31	1	5	131		
Apr	4	5	6	7	8 #	5	136		4/8 3rd Quarter Ends# (46 days)
Apr	11	12	13	14	15	0	136	5	4/11-15 Spring Recess
Apr	18	19	20	21	22	5 (15)	141		
9	Apr 25	26	27	28	29	5	146		
May	2	3	4	5	6	5	151		
May	9	10	11	12	13	5	156		
May	16	17	18	19	20	5 (20)	161		
10	May 23	24	25	26	27	5	166		
May	30	31	1	2	3	4	170	1	5/30 Memorial Day
Jun	6	7	8	9	10	5	175		
Jun	13	14	15	16	17 #	5 (19)	180		6/17 2nd Semester/Term Ends# (44 days)
Jun	20	21	22	23	24	5	5		
Jun	27	28	29	30	1	5	10		
Jul	4	5	6	7	8	4	14	1	7/4 Independence Day
Jul	11	12	13	14	15	5	19		
Jul	18	19	20	21	22	5	24		
Jul	25	26	27	28	29	5	29		

Holidays / Breaks / Inservice - No School

Quarter/Semester/Term Ending Dates

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
DRAFT Instructional Calendar 2011-12
August 30, 2011 through June 15, 2012

6/1/2009 Draft

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Jul	25	26	27	28	29				
	Aug	1	2	3	4	5				
	Aug	8	9	10	11	12				
	Aug	15	16	17	18	19				
	Aug	22	[23]	[24]	[25]	[26]				8/23-26 Teacher Prep/Inservice Days
1	Aug	29	30 >	31	1	2	4	4		8/29 Teacher Non-Work Day
	Sep	5	6	7	8	9	4	8	1	8/30 First day of school
	Sep	12	13	14	15	16	5	13		9/5 Labor Day
	Sep	19	20	21	22	23	5 (18)	18		
2	Sep	26	27	28	29	30	5	23		
	Oct	3	4	5	6	7	5	28		
	Oct	10	11	12	13	14	5	33		
	Oct	17	18	19	20	21	5 (20)	38		
3	Oct	24	25	26	27	28	5	43		
	Oct	31	1	2 #	3	4	5	48		11/2 1st Quarter Ends# (46 days)
	Nov	7	8	9	10	11	4	52	1	11/11 Veterans' Day
	Nov	14	15	16	17	18	5 (19)	57		
4	Nov	21	22	23	24	25	0	57	1 4	11/21-25 Fall Break
	Nov	28	29	30	1	2	5	62		
	Dec	5	6	7	8	9	5	67		
	Dec	12	13	14	15	16	5 (15)	72		12/16 P-1 cut off date
5	Dec	19	20	21	22	23	0	72	5	12/19-1/2 Winter Recess
	Dec	26	27	28	29	30	0	72	1 4	
	Jan	2	3	4	5	6	4	76	1	
	Jan	9	10	11	12	13	5	81		
	Jan	16	17	18	19	20	4	85	1	1/16 M.L. King Jr. Day
	Jan	23	24	25	26	27 #	5 (18)	90		1/27 1st Semester/Term Ends# (44 days)
6	Jan	30	31	1	2	3	3	93		1/30-31 Teacher Prep/Inservice Days
	Feb	6	7	8	9	10	5	98		
	Feb	13	14	15	16	17	4	102	1	2/17 Lincoln Day
	Feb	20	21	22	23	24	4 (16)	106	1	2/20 Washington Day
7	Feb	27	28	29	1	2	5	111		
	Mar	5	6	7	8	9	5	116		
	Mar	12	13	14	15	16	5	121		
	Mar	19	20	21	22	23	5 (20)	126		3/23 P-2 cut off date
8	Mar	26	27	28	29	30	5	131		
	Apr	2	3	4	5	6 #	5	136		4/6 3rd Quarter Ends# (46 days)
	Apr	9	10	11	12	13	0	136	5	4/9-13 Spring Recess
	Apr	16	17	18	19	20	5 (15)	141		
9	Apr	23	24	25	26	27	5	146		
	Apr	30	1	2	3	4	5	151		
	May	7	8	9	10	11	5	156		
	May	14	15	16	17	18	5 (20)	161		
10	May	21	22	23	24	25	5	166		
	May	28	29	30	31	1	4	170	1	5/28 Memorial Day
	Jun	4	5	6	7	8	5	175		
	Jun	11	12	13	14	15 #	5 (19)	180		6/15 2nd Semester/Term Ends# (44 days)
	Jun	18	19	20	21	22	5	5		
	Jun	25	26	27	28	29	5	10		
	Jul	2	3	4	5	6	4	14	1	7/4 Independence Day
	Jul	9	10	11	12	13	5	19		
	Jul	16	17	18	19	20	5	24		
	Jul	23	24	25	26	27	5	29		
	Jul	30	31	1	2	3	5	34		

 Holidays / Breaks / Inservice - No School

Quarter/Semester/Term Ending Dates

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
DRAFT Instructional Calendar 2012-13
August 28, 2012 through June 14, 2013

6/1/2009 Draft

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Jul	23	24	25	26	27				
	Jul	30	31	1	2	3				
	Aug	6	7	8	9	10				
	Aug	13	14	15	16	17				
	Aug	20	[21]	[22]	[23]	[24]				8/21-24 Teacher Prep/Inservice Days
1	Aug	27	28 >	29	30	31	4	4		8/27 Teacher Non-Work Day
	Sep	3	4	5	6	7	4	8	1	8/28 First day of school
	Sep	10	11	12	13	14	5	13		9/3 Labor Day
	Sep	17	18	19	20	21	4 (17)	17	1	9/17 Certificated Non-Work Day
2	Sep	24	25	26	27	28	5	22		
	Oct	1	2	3	4	5	5	27		
	Oct	8	9	10	11	12	5	32		
	Oct	15	16	17	18	19	5 (20)	37		
3	Oct	22	23	24	25	26	5	42		
	Oct	29	30	31 #	1	2	5	47		10/31 1st Quarter Ends# (45 days)
	Nov	5	6	7	8	9	5	52		
	Nov	12	13	14	15	16	4 (19)	56	1	11/12 Veterans' Day
4	Nov	19	20	21	22	23	0	56	1 4	11/19-23 Fall Break
	Nov	26	27	28	29	30	5	61		
	Dec	3	4	5	6	7	5	66		
	Dec	10	11	12	13	14	5 (15)	71		12/14 P-1 cut off date
5	Dec	17	18	19	20	21	5	76		
	Dec	24	25	26	27	28	0	76	1 4	12/24-1/4 Winter Recess
	Jan	31	1	2	3	4	0	76	1 4	
	Jan	7	8	9	10	11	5	81		
	Jan	14	15	16	17	18	5	86		1/21 M.L. King Jr. Day
	Jan	21	22	23	24	25 #	4 (19)	90	1	1/25 1st Semester/Term Ends# (45 days)
6	Jan	28	29	30	31	1	3	93		1/28-29 Teacher Prep/Inservice Days
	Feb	4	5	6	7	8	5	98		
	Feb	11	12	13	14	15	4	102	1	2/15 Lincoln Day
	Feb	18	19	20	21	22	4 (16)	106	1	2/18 Washington Day
7	Feb	25	26	27	28	1	5	111		
	Mar	4	5	6	7	8	5	116		
	Mar	11	12	13	14	15	5	121		
	Mar	18	19	20	21	22	5 (20)	126		3/22 P-2 cut off date
8	Mar	25	26	27	28	29	5	131		
	Apr	1	2	3	4	5 #	5	136		4/5 3rd Quarter Ends# (46 days)
	Apr	8	9	10	11	12	0	136	5	4/8-12 Spring Recess
	Apr	15	16	17	18	19	5 (15)	141		
9	Apr	22	23	24	25	26	5	146		
	Apr	29	30	1	2	3	5	151		
	May	6	7	8	9	10	5	156		
	May	13	14	15	16	17	5 (20)	161		
10	May	20	21	22	23	24	5	166		
	May	27	28	29	30	31	4	170	1	5/27 Memorial Day
	Jun	3	4	5	6	7	5	175		
	Jun	10	11	12	13	14 #	5 (19)	180		6/14 2nd Semester/Term Ends# (44 days)
	Jun	17	18	19	20	21	5	5		
	Jun	24	25	26	27	28	5	10		
	Jul	1	2	3	4	5	4	14	1	7/4 Independence Day
	Jul	8	9	10	11	12	5	19		
	Jul	15	16	17	18	19	5	24		
	Jul	22	23	24	25	26	5	29		
	Jul	29	30	31	1	2	5	34		

 Holidays / Breaks / Inservice - No School

Quarter/Semester/Term Ending Dates